



2021/2022

1st QUARTER ORGANISATIONAL SDBIP REPORT

Vision: "A developmental people driven organisation that serves its people"

Mission: To provide essential and sustainable services in an efficient and effective manner.

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1. INTRODUCTION AND BACKGROUND

The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA) section 69 (3) (b). Circular 13 of the National Treasury stipulates that, “the SDBIP gives effect to the Integrated Development Plan (IDP) and the budget of the municipality and will be possible if the IDP and the budget are fully aligned with each other, as required by the MFMA.”

As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan. The SDBIP serves as the commitment by the municipality, whereby the intended objectives and projected achievements are expressed in order to ensure that desired outcomes over the long term are achieved and are implemented by the administration over the next 12 months.

The Municipal Finance Management Act (MFMA) no 56 of 2003, defines the Service Delivery Budget Implementation Plan as a detailed plan approved by the Mayor of the municipality for implementing the municipality’s delivery of municipal services and its annual budget and must include the following:

- (a) Projections of each month of:
 - (i) Revenue to be collected, by source and
 - (ii) Operational and Capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter

2. PURPOSE

The document presents the 2020/2021 4th Quarter SDBIP Report of the municipality.

3. LEGAL REQUIREMENTS CONSIDERED WITH THE DEVELOPMENT OF THE SDBIP

Section 53 1(c) (ii) of the MFMA states that the Mayor must ensure that the municipality’s SDBIP is approved within 28 days after approval of the budget. Section 52 (d) of the Municipal Finance Management Act, 2003 (Act 56 of 2003) requires the Mayor to submit a report to Council within 30 days after the end of the quarter on the implementation of the budget and the financial state of affairs of the municipality. The SDBIP report provides an update on implementation of the Municipal IDP.

4. REPORTING ON SDBIP

This section covers reporting on the SDBIP as a way of linking the SDBIP with the oversight and monitoring operations of the Municipal administration. Various reporting requirements are outlined in the MFMA. Both the Mayor and the Accounting Officer have clear roles to play in

preparing and presenting these reports. The SDBIP provides an excellent basis for generating the reports for which MFMA requires. The reports then allow the Municipality to monitor the implementation of service delivery programs and initiatives across the Molemole municipal jurisdiction.

4.1 QUARTERLY REPORTING

Section 52 (d) of the MFMA compels the Mayor to submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the Mayor's quarterly report.

4.2 MID-YEAR REPORTING

Section 72 (1) (a) of the MFMA outlines the requirements for mid-year reporting. The accounting officer is required by the 25th January of each year to assess the performance of the municipality during the first half of the year taking into account:

- (i) the monthly statements referred to in section 71 of the first half of the year
- (ii) the municipalities service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
- (iii) The past year's annual report, and progress on resolving problems identified in the annual report; and
- (iv) The performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities.

Based on the outcomes of the mid-year budget and performance assessment report, an adjustments budget may be tabled if actual revenue or expenditure amounts are materially different from the projections contained in the budget or the SDBIP. The SDBIP is also a living document and may be modified based on the mid-year performance review. Thus the SDBIP remains a kind of contract that holds the Municipality accountable to the community.

4.3 ANNUAL REPORTING

Section 46 (1) of Municipal Systems Act stipulates that a municipality must prepare for each financial year a performance report reflecting

- (a) The municipality's, and any service providers, performance during that financial year, also in comparison with targets of and with performance in the previous financial year;
- (b) The development and service delivery priorities and the performance targets set by the municipality for the following financial year; and
- (c) Measures that were or are to be taken to improve performance.

5. THE FINANCIAL PERFORMANCE REPORT FOR THE 1st QUARTER OF THE FINANCIAL YEAR 2021/2022

5.1 Revenue by Source

The Annual Revenue budgeted for 2021/22 financial year amount to **R 313 322 058**. The actual revenue collected for the period ending 30 September 2021 amounts to **R 86 463 842** against the 3 months budget of **R 78 330 515**, the municipality has collected **110%** by end of first quarter against the 3 months budget. On average **100%** of all allocated annual budget should be collected by end of quarter.

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% INCOME	VARIANCE	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
	R		R	%	%		
Revenue By Source							
Property Rates	51 482 069	12 870 517,25	7 651 265	59	41	7 651 265	System Analysis on the implemented tariffs is being conducted as the budget was based on the actual amount billed in the previous financial year.
Service Charges-Electricity Revenue	11 711 304	2 927 826,00	2 123 993	73	27	2 123 993	Consumption from customers is less than anticipated.
Service Charges-Refuse Revenue	2 484 576	621 144,00	686 752	111	-11	686 752	Provision of the refuse was conducted based on

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% INCOME	VARIANCE	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
							the actual amount received without consideration of any possible increase in numbers.
Rental of facilities and equipment	253 998	63 499,50	54 020	85	15	54 020	Rental from public works was not received for the month of September 2021
Interest earned-external investment	2 708 206	677 051,50	704 462	68	32	462 704	The initial investment was made for a fixed period of three (3) consecutive months and the interest was earned after the quarter.
Interest earned-outstanding debtors	1 515 294	378 82,50	328 218	58	42	218 328	Long outstanding debts were reduced by the amount received in the previous year and first quarter
Fines, penalties and forfeits	1 338 690	334 672,50	700 12	4	96	12 700	The recognition is on accruals and the amount disclosed is the actual amount received from traffic offenders

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% INCOME	VARIANCE	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
Licences and permits	7 686 174	1 921 543,50	2 221 685	116	-16	2 221 685	The initial budgeted amount was based on the previous financial year actuals which was affected by COVID-19 and the restriction were relaxed by the Government which allows the municipality to proceed with the normal activities,
Agency services	721 709	180 427,25	494 006	274	-174	494 006	The initial budgeted amount was based on the initial amount received
Transfers and subsidies	206 242 000	51 560 500,00	72 349 170	140	-40	72 349 170	Majority of the grants is from equitable share
Other revenue	27 178 038	6 794 509,50	189 219	3	97	189 219	The budgeted amount for the sale of stands was not realised in first quarter.
Total Revenue (including Capital transferred)	313 322 058	78 330 515	86 463 842	110	-10	86 463 842	

5.2 Operating Expenditure

The Annual operating budget for 2021/22 financial year amount to **R 2417,928.625**. The actual expenditure for the period ending 30 September 2021 amounts to **R 42,605,656** against the 3 months operating budget of **R 61,982,156**. On average **100%** of all allocated annual budget should be spent by end of the quarter, the municipality has spent 69% against the 3 months budget on operating expenditure inclusive of staff benefits.

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% EXPENDITURE	VARIANCE	REASONS FOR VARIANCE
Employee related costs	105 732 276	26 433 069	22 044 780	83	17	Increase of 3.5% were implemented in the second quarter.
Remuneration of Councillors	15 010 262	3 752 566	3 161 668	84	16	There has been no increase to date, hence less than the budget
Debt impairment	6 337 664	1 584 416	-	-	100	
Depreciation & asset impairment	18 994 790	4 748 698	-	-	100	Depreciation will be updated once audit is finalised and opening balances are rolled over to the 202122 Financial year
Finance charges	1 055 833	263 958	-	-	100	None
Bulk purchases	11 468 179	2 867 045	4 227 442	147	-47	Due to the winter season, the consumption in July & August was higher than usual, hence increased the demand
Other materials	6 589 473	1 647 368	795 731	48	52	

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% EXPENDITURE	VARIANCE	REASONS FOR VARIANCE
Contracted services	43 843 741	10 960 935	5 314 432	48	52	Most of the repairs for roads to be done in the second quarter due to most damages are normally experienced in the second quarter season. On other contracted services accounts, things are in play to make sure we spend, considering that we have commitments of above R2.6 mil.
Other expenditure	38 896 407	9 724 102	7 061 603	73	27	Some of the activities like Bursaries and Printing of calendars and diaries start running in the 3rd quarter
	-					
TOTAL OPERATING EXPENDITURE	247 928 625	61 982 156	42 605 656	69	31	

5.3 Capital Expenditure

The Annual capital budget for 2021/22 financial year amounts to **R65,393,793**. The actual capital expenditure for the period ending 30 September 2021 amounts to **R 6,526,317** against the 3 months capital budget of **R 16,348,448**. On average 100% of all allocated annual budget should be spent by end of fourth quarter, the municipality has spent 118% against the 3 months budget.

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% EXPENDITURE	VARIANCE	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
	R		R	%	%		
Assets from own funds	19 956 000	4 989 000	1 091 732	22	78	1 091 732	Most projects advertised and appointments will be in the second Quarter
Assets from Grants and subsidies	45 437 793	11 359 448	5 434 585	48	52	5 434 585	Major project appointment to be finalised in the first week of November
TOTAL CAPITAL EXPENDITURE	65 393 793	16 348 448	6 526 317	40	60	6 526 317	

5.4 The Cash Flow Statement for the First Quarter 2021/2022 SDBIP report

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% INCOME /EXP	VARIANCE	YEAR TO DATE MOVEMENT
	R	R	R	%	%	R
Cash Receipts By Source						
Property Rates	5 351 915	1 337 979	8 393 607	627	(527)	4 119 644
Service Charges- Electricity Revenue	7 379 617	1 844 904	1 776 644	96	4	4 554 808
Service Charges-Refuse	572 085	143 021	375 268	262	(162)	309 980
Rental of facilities and equipment	283 936	70 984	-	-	100	108 822
Interest earned- external investment	2 112 000	528 000	-	-	100	1 057 903
Interest earned- outstanding debtors	568 617	142 154	-	-	100	203 422
Fines	1 200 007	300 002	228 565	76	24	50 100
Licences and permits	6 065 504	1 516 376	1 361 095	90	10	2 100 119
Agency services	1 239 240	309 810	299 606	97	3	434 695
Transfer receipts - operational	147 906 000	36 976 500	26 848 667	73	27	107 243 000
Other revenue	23 431 791	5 857 948	249 754 551	4 264	(4 164)	777 210
Cash Receipts by Source	196 110 711	49 027 678	289 038 002	590	(490)	120 959 703
Other Cash Flows by Source						
Transfer receipts - capital	33 393 450	5 096 959	3 762 500	74	26	27 887 000

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% INCOME /EXP	VARIANCE	YEAR TO DATE MOVEMENT
Total Cash Receipts by Source	229 504 161	49 027 678	289 038 002	590	(463)	148 846 703
Cash Payments by Type						
Employee related costs	93 985 998	23 496 500	22 044 780	94	6	42 122 052
Remuneration of Councillors	14 127 295	3 531 824	3 161 668	90	10	6 204 521
Interest paid	1 255 286	313 822	-	-	100	7 834
Bulk purchases - Electricity	8 268 000	2 067 000	4 227 442	205	(105)	7 154 561
Other materials	5 239 045	1 309 761	795 731	61	39	2 266 075
Contracted services	34 810 737	8 702 684	5 314 432	61	39	12 630 733
General expenses	35 121 748	8 780 437	6 570 834	75	25	16 942 099
					-	
Cash Payments by Type	192 808 109	48 202 027	42 114 887	87	13	87 327 875
Capital assets	46 194 785	11 548 696	2 261 820	20	80	31 497 290
Total Cash Payments by Type	239 002 894	59 750 724	44 376 707	74	26	118 825 165
NET INCREASE/ (DECREASE) IN CASH HELD	-9 498 733	-10 723 046	244 661 296	515	-489	30 021 538
Cash/cash equivalents at beginning:	23 948 248	14 449 515	3 726 469	26	74	53 969 786
Cash/cash equivalents at month/year end:	14 449 515	3 726 469	248 387 765	6 665	(6 565)	83 991 324

5.5 Comprehensive analysis of services debtors

Description	Sum of CURRENT	Sum of PREVIOUS	Sum of 30 DAYS	Sum of 60 DAYS	Sum of 90 DAYS PLUS	Sum of CREDITS	Sum of DEBITS	Sum of NET
Credits	-	-	-	-	-	- 5 873 256,61	-	-5 873 256,61
Electricity	-	19 352,38	40 536,13	168 099,78	3 715 760,55	-	43 748,84	3 943 748,84
none	-	-	-	-	1 511,04	-	1 511,04	1 511,47
other Service Charges	-	6 694,84	6 666,84	6 591,17	776 609,99	-	6 562,84	796 562,84
Rate public service infrastructure	-	505,69	505,69	505,69	83 685,88	-	85 202,95	85 202,95
rate Residential Vacant land	-	6 229,00	5 821,39	5 660,08	255 568,77	-	273 279,24	273 279,24
Rates Agricultural properties	-	111 651,08	111 177,05	110 982,89	1 290 965,84	-	11 624 776,86	11 624 776,86
Rates Business and commercial	-	176 340,62	149 304,07	142 616,59	5 916 748,34	-	6 385 009,62	6 385 009,62
Rates Farm properties	-	39,15	39,15	39,15	977,58	-	1 095,03	1 095,03
Rates National government	-	1 750 184,96	1 736 968,35	1 700 075,10	49 862 642,07	-	55 049 870,48	55 049 870,48
Rates public service infrastructure	-	80,24	80,24	50,27	3 219,09	-	3 429,84	3 429,84
Rates Residential development	-	248 452,82	241 895,92	231 971,11	11 082 884,29	-	11 805 204,14	11 805 204,14
waste	-	286 428,02	279 991,32	263 146,98	13 895 727,23	-	14 725 293,55	14 725 293,55
waste water	-	99 443,06	96 530,41	83 040,40	2 980 540,14	-	3 259 554,01	3 259 554,01
water	-	95 049,78	120 433,83	111 475,16	5 555 531,29	-	5 882 490,06	5 882 490,06
Grand Total	0	2 800 451,64	789 950,39	2 824 254,37	105 422 372,10	5 873 256,61	113 837 028,50	07 963 772,32

6. ORGANISATIONAL SCORECARD

6.1 LOCAL ECONOMIC DEVELOPMENT AND PLANNING

Key performance area (1 & 3)				Spatial planning and rationale								
Year				2021/2022								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				Implement a differentiated approach to municipal financing, planning and support; Improve access to basic services; Implementation of the community works programme; Actions Supportive of human settlement outcome;								
Key Organizational Strategic Objective				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter target	Quarter actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
LED&P 001-2021/22	Spatial Planning	Number of workshops conducted	Spatial Planning awareness conducted	4	4	1	1	None	None	100 000.00	0	Invites, attendance register, agenda, program, presentations
LED&P 002-2021/22	Spatial Planning	Number of settlements demarcated	Demarcation of sites	270	250	Specification and advertisement	specification and advert	None	None	450 000	0	Advert, Specification, Appointment letter, Layout plan, Approval letter
LED&P 003-2021/22	Spatial Planning	Number of precinct plans compiled	Compilation of precinct plan	1 Precinct plan compiled	1 Precinct plan compiled	Specification and advertisement	Specification and advert	None	None	300 000	0	Specification, Advert Appointment letter, Draft Precinct Plan, Final Precinct plan report Council resolution
LED&P 004-2021/22	Spatial Planning	Number of settlements surveyed	Survey of existing settlements	1 settlement surveyed	1 settlement	Specifications and	Specification and advert	None	None*	400 000	0	Specification, Advert Appointment letter

Key performance area (1 & 3)				Spatial planning and rationale								
Year				2021/2022								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				Implement a differentiated approach to municipal financing, planning and support; Improve access to basic services; Implementation of the community works programme; Actions Supportive of human settlement outcome;								
Key Organizational Strategic Objective				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter target	Quarter actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
					surveyed	advertisement						Draft, and Final Survey reports
LED&P 005-2021/22	Spatial Planning	Number of sign boards erected	Erection of sign boards	30 sign boards erected	30 sign boards erected	Specification and advertisement	Not Achieved	Specification done but not approved.	To be approved in the 2 nd Quarter	125 000	0	Approved Specification, Advert, Order, Invoice, Deliver Note
LED-006-2021/22	Spatial Development	Number of IDP/Budget reviewed and adopted by Council	Development and review of IDP/Budget	2020/21 IDP/Budget reviewed and adopted by Council	2021/22 IDP/Budget Reviewed and adopted by Council	No Target	None	No target	None	180 222	0	Attendance registers, invites and IDP document, Council Resolution
LED-007-2021/22	Spatial Planning	Number of IDP Representative Forums coordinated	Coordination of IDP Representative Forums	3 IDP Representative Forums coordinated	2 IDP Representative Forum meetings coordinated	No Target	None	No target	None	152 878.60	0	Attendance registers, invites and IDP Rep forum reports

Key performance area (1 & 3)				Spatial planning and rationale								
Year				2021/2022								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				Implement a differentiated approach to municipal financing, planning and support; Improve access to basic services; Implementation of the community works programme; Actions Supportive of human settlement outcome;								
Key Organizational Strategic Objective				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter target	Quarter actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
LED-008-2021/22	Spatial Planning	Number of Strategic sessions coordinated	Coordination of strategic planning sessions	Attendance registers, invites and IDP Rep forum reports	3 Strategic planning sessions coordinated	No Target	None	No target	None	379,289.60	0	Attendance registers, invites, Agenda and IDP document
LED&P-009-2021/22	Local Economic Development	Number of LED Forum meetings held	Coordination of LED forum meetings	4	4	1	1	None	None	80 000	0	Invites, Attendance registers, agendas and minutes
LED&P-010-2021/22	Local Economic Development	Number of assorted seeds distributed	Procurement and distribution of assorted seeds	New indicator	1500 households supplied with assorted seeds	Approved Specification and Advertisement	specification and advert	None	None	1 082 960	0	Approved Specification, Advert, Appointment letter, Distribution register
LED&P-011-2021/22	Local Economic Development	Number of emerging farmers mentored	Agricultural skills development and mentorship	0	40	10	Not Achieved	Specification and advert done. Service Provider not appointed.	20 emerging farmers will be trained in the 2nd Quarter.	300 000	0	Specification Advert, Appointment letter, Monitoring reports,

Key performance area (1 & 3)				Spatial planning and rationale								
Year				2021/2022								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				Implement a differentiated approach to municipal financing, planning and support; Improve access to basic services; Implementation of the community works programme; Actions Supportive of human settlement outcome;								
Key Organizational Strategic Objective				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter target	Quarter actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
												Attendance register
LED&P-012-2021/22	Local Economic Development	Percentage of Job opportunities facilitated/coordinated	Job opportunities facilitated/coordinated	100	100	100	100	None	None	Opex	Opex	Job opportunities report
LED&P-OP-001-2021/22	Local Economic Development	Percentage of internal audit queries addressed	Implementation of Internal Audit action plan	100	100	25	None	No findings raised	None	Opex	Opex	Updated Internal Audit action plan
LED&P-OP-002-2021/22	Local Economic Development	Percentage of AG Action Plan implemented	Implementation of AG Action Plan	100	100	No Target	None	No target	None	Opex	Opex	Update AG Action plan
LED&P-OP-003-2021/22	Local Economic Development	Percentage of risk register implementation	Implementation of risk register	100	100	100	100	none	none	Opex	Opex	Updated Strategic risk register
LED&P-OP-004-2021/22	Local Economic Development	Percentage of Council resolutions implemented	Implementation of Council resolutions	100	100	100	100	None	None	Opex	Opex	Updated Council resolution register

Key performance area (1 & 3)				Spatial planning and rationale								
Year				2021/2022								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				Implement a differentiated approach to municipal financing, planning and support; Improve access to basic services; Implementation of the community works programme; Actions Supportive of human settlement outcome;								
Key Organizational Strategic Objective				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter target	Quarter actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
LED&P-OP- 005 2021/22	Local Economic Development	Percentage of Audit Committee resolutions implemented	Implementation of Audit Committee resolutions	100	100	100	100	None	None	Opex	Opex	Updated Audit Committee resolution register

6.1 TECHNICAL SERVICES

Key performance area (KPA 2)				BASIC SERVICE DELIVERY								
Year				2021/2022								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To provide sustainable basic services and infrastructure development								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter target	Quarter actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
TECH-001-2021/22	Roads and Storm Water infrastructure	Number of Culvert Bridges Constructed	Construction of Culvert Bridges.	0	15x Culvert bridges constructed	Approved Specification Tender Advert	Approved Specification and Tender Advert	None	None	3 960 000	0	Approved Specification, Tender Advert, Appointment Letter and signed SLA and monthly progress report, Practical completion certificate
TECH-002-2021/22	Roads and Storm water Infrastructure	Number of road kilometers upgraded	Upgrading of Mogwadi Internal Street from Gravel to Surface	3.5 km	400 meters	Approved Specification and Tender Advert	Achieved	None	None	3 000 000	1 173 087.63	Appointment Letter and Signed SLA Monthly Progress Reports and Practical, Completion Certificate, Tender Advert and Approve Specification

Key performance area (KPA 2)				BASIC SERVICE DELIVERY								
Year				2021/2022								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To provide sustainable basic services and infrastructure development								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter target	Quarter actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
TECH-003-2021/22	Roads and Storm water Infrastructure	Number of road kilometers upgraded	Upgrading of Phaudi Internal Street from Gravel to Surface Phase 3	New Indicator	2.0 km gravel to surfacing upgraded	Approved specification, tender advert and appointment for design of 2.0 km Internal street	Achieved	None	None	20 000 000	372 589	Approved Specification, Tender Advert, Advertisement Appointment Letter and Signed SLA Monthly Progress Reports and Practical and Completion
TECH-004-2021/22	Roads and Storm water Infrastructure	Number of road kilometers upgraded	Upgrading of Kgwadu to Botlokwa Primary school from gravel to surface phase 2	New Indicator	1.4 km	Approved specification and tender advert,	Achieved	None	None	11 088 019	5 076 684	Tender advert and approved specification Appointments letter and Signed SLA, Monthly progress reports, and practical, completion certificate

Key performance area (KPA 2)				BASIC SERVICE DELIVERY								
Year				2021/2022								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To provide sustainable basic services and infrastructure development								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter target	Quarter actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
TECH-006-2021/22	Roads and Storm water Infrastructure	Number of road kilometers upgraded	Design for Upgrading of Sako internal streets 2km and construction of 400m	New Indicator	Design and upgrading of Sako Internal streets	Approved specification, tender advert and appointment for design of 2.1 km Internal street	Achieved	None	None	4 061 980	311 850	Tender advert Approved Specification, Appointment letter and signed SLA, Approved designs,
TECH-007-2021/22	Roads and Storm Water infrastructure	Number of office blocks extended	Extension of Mogwadi office block	N/A	1x Mogwadi Office block extended	No target	None	No target	None	2 000 000	0	Approved Specification, tender advert, Appointment letter and signed SLA, Completion certificate
TECH-008-2021/22	Electricity services	Number of smart meters procured and delivered	Procurement of smart meters	500	150	No target	Specification and advert	None	None	500 000	0	Approved Specification, tender advert, Appointment letter and signed SLA, Delivery note
TECH-009-2021/22	Electricity services	Number of households electrified	Electrification of 278 Households	500	278	Approved Specification and	Not achieved	Eskom failing to send	Engage Eskom	10 000 000	0	Approved specification, tender advert, appointment

Key performance area (KPA 2)				BASIC SERVICE DELIVERY								
Year				2021/2022								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To provide sustainable basic services and infrastructure development								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter target	Quarter actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
			in Fatima Village			Tender Advert		quotation on time				letter and signed SLA Approved designs, Completion certificates
TECH-010-2021/22	Electricity services	Number of High Mast Lights installed	Supply and Installation of High Mast Lights	6	6	Approved Specification and Tender Advert	100%	None	None	3 600 000	0	Approved Specification, Tender Advert Appointment Letter and Signed SLA Monthly Progress Reports and Practical and Completion Certificate.
TECH-011-2021/22	Electricity	Number of Diesel Generator s supplied and installed.	Supply and Installation of 2 Diesel Generators in municipal buildings	2	2 Diesel Generators installed	Approved Specification and Tender Advert.	100%	None	None	700 000	0	Approved Specification, Tender Advert Appointment Letter, Signed SLA and completion certificate.
TECHOP -001-2021/22	Internal Audit	Percentage of internal audit queries addressed	Implementation of Internal Audit action plan	0	100	25	None	No findings raised	None	Opex	Opex	Updated Internal Audit action plan

Key performance area (KPA 2)				BASIC SERVICE DELIVERY								
Year				2021/2022								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To provide sustainable basic services and infrastructure development								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter target	Quarter actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
TECHO P -002-2021 /22	AG Action Plan	Percentage of AG Action Plan implemented	Implementation of AG Action Plan	0	100	No target	None	No target	None	Opex	Opex	Update AG Action plan
TECHO P -003-2021 /22	Risk Management	Percentage of risk register implemented	Implementation of Risk Register	100	100	100	50	one risk still ongoing	One risk still ongoing	Opex	Opex	Updated Strategic risk register
TECHO P -004-2021 /22	Council Resolutions	Percentage of Council resolutions implemented	Implementation of Council resolutions	100	100	100	100	None	None	Opex	Opex	Updated Council resolution register
TECHO P -005-2021 /22	Audit Committee Resolutions	Percentage of Audit Committee resolutions implemented	Implementation of Audit Committee resolutions	0	100	100	100	None	None	Opex	Opex	Updated Audit Committee resolution register

6.2 COMMUNITY SERVICES

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				2021/2022								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To promote social cohesion								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter target	Quarter actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
COMM-001-2021/22	Traffic and Law Enforcement	Number of traffic equipment procured	Procurement of 1X traffic equipment	0	1 traffic equipment procured	Specification and advertisement completed	Specification and advertisement completed	Specification has not been compiled	Specification will be done in the 2nd quarter	310 000	0	Approved Specification, Advert, Appointment Letter, Delivery note
COMM-002-2021/22	Waste Management	Number of tractor with grass cutting machine procured	Procurement of tractor with grass cutting machine	New Indicator	01 tractor procured	Specification and advertisement completed	Specification and advertisement completed	None	None	700 000	0	Approved Specification, Advert, Appointment Letter, Delivery note
COMM-003-2021/22	Environmental Management	Number of Land fill sites constructed	Construction of Ramokgopa land fill site	New indicator	1x landfill site design	Specification and advertisement completed	Specification and advertisement completed	None	None	1 800 000	0	Tender advert Approved Specification, Appointment letter and signed SLA, Approved designs
COMM-OP-001-2021/22	Internal Audit	Percentage of internal audit queries addressed	Implementation of Audit action plan	0	100	25	25	None	None	Opex	Opex	Updated Internal Audit action plan

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				2021/2022								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To promote social cohesion								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter target	Quarter actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
COMM-OP-002-2021/22	AG Action Plan	Percentage of AG Action Plan implementation	Implementation of AG Action	100	100	No target	None	No target	None	Opex	Opex	Update AG Action plan
COMM-OP-003-2021/22	Risk Management	Percentage of risk register implemented	Implementation of Risk Register	50%	100	100	100	None	None	Opex	Opex	Updated Strategic risk register
COMM-OP-004-2021/22	Council Resolution	Percentage of Council resolutions implemented	Implementation of Council resolutions	100	100	100	100	None	None	Opex	Opex	Updated Council resolution
COMM-OP-005-2021/22	Audit Committee resolutions	Percentage of Audit Committed resolutions implemented	Implementation of Audit committee resolutions	100	100	100	100	None	None	Opex	Opex	Updated Audit Committee resolution register

6.3 BUDGET AND TREASURY

Key performance area		MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT (KPA 4)										
Year		2021/2022										
Period		Quarter 1										
Outcome		Responsive, Accountable, Effective and Efficient Local Government System										
Outputs		Responsive, Accountable, Effective and Efficient Local Government System										
Key Organizational Strategic Objective		To Ensure Sound And Stable Financial Management										
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter target	Quarter actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
BTN-001-2021/22	Revenue Management	Number of General valuation rolls developed	Development of valuation roll	1	1 valuation developed	Specification approved, advertisement	Specification approved, advertisement	None	None	2 200 000	0	Approved Specification, Advert, Appointment letter, Approved valuation roll
BNT-002-2021/22	Budget and Reporting	Number of Annual Financial Statements (AFS) compiled	Compilation of Financial Statement (AFS)	2019/20 Annual Financial Statement (AFS) compiled	Compilation of 2020/21 Annual Financial Statements	Compilation of 2020/21 Annual Financial Statements	Compilation of 2020/21 Annual Financial Statements	None	None	1 300 000	0	Signed 2019/20 Annual Financial Statements, Acknowledgment letter
BNTOP-001-2021/22	Internal Audit	Percentage of internal audit queries addressed	Implementation of internal Audit action plan	76	100	25	25	In progress	2 nd Quarter	Opex	Opex	Updated Internal Audit action plan
BTNOP-002-2021/22	AG Action Plan	Percentage of AG Action Plan implementation	Implementation of AG Action Plan	97	100		None	No Target	None	Opex	Opex	Update AG Action plan
BNTOP-003-2021/22	Risk Management	Percentage of risk register implemented	Implementation of Risk register	0	0	100	100	None	None	Opex	Opex	Updated Strategic risk register

Key performance area				MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT (KPA 4)								
Year				2021/2022								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				Responsive, Accountable, Effective and Efficient Local Government System								
Key Organizational Strategic Objective				To Ensure Sound And Stable Financial Management								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter target	Quarter actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
BNTOP-004-2021/22	Council Resolutions	Percentage of Council resolutions implemented	Implemented of Council resolutions	100	100	100	100	None	None	Opex	Opex	Updated Council resolution register
BNTOP-005-2021/22	Audit Committee Resolutions	Percentage of Audit Committee resolutions implemented	Implementation of Audit Committee resolutions	100	100	100	100	None	None	Opex	Opex	Updated Audit Committee resolution register

6.4 MUNICIPAL MANAGER'S OFFICE

Key performance area				GOOD GOVERNANCE AND PUBLIC PARTICIPATION (KPA 5)								
Year				2021/2022								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				- Deepen democracy through a refined ward committee model - Administrative and financial capability								
Key Organizational Strategic Objective				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter target	Quarter actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
MM-001-2021/22	Communications	Number of Diaries printed	Printing and of Municipal Diaries	1500 Diaries printed	800 Diaries printed	Specification approved and Advertisement	Specification approved and advertised	None	None	R195,060	0	Order, Diaries, advert, Delivery Note
MM-002-2021/22	Communications	Number of Calendars printed	Printing of Municipal Calendars	1500 Calendars printed	1000 Calendars printed	Specification approved and Advertisement	Specification approved and advertised	None	None	R173,000	0	Order, Advert, Delivery Note
MM-003-2021/22	Communications	Number of Newsletters printed and distributed	Printing and Distribution of Newsletters	3000 Newsletters printed and distributed	3000 Newsletters printed and distributed	Specification approved and Advertisement and advertisement for 1500 newsletters	Specification approved and advertised	None	None	R200,000	0	Order, Advert, Delivery Note,
MM-004-2021/22	Communications	Number of IDP documents printed	Printing and Distribution of IDP documents	300 IDP documents printed	300 IDP documents printed	Specification approved and Advertisement, Appointment	200 IDP documents printed and delivered	Insufficient funding	Outstanding 100 documents to be procured	176 970	165 000	Order, Advert, Delivery Note

Key performance area				GOOD GOVERNANCE AND PUBLIC PARTICIPATION (KPA 5)								
Year				2021/2022								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				- Deepen democracy through a refined ward committee model - Administrative and financial capability								
Key Organizational Strategic Objective				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter target	Quarter actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
						of Service Provider and delivery of 300 IDP documents			in 2 nd quarter			
MM-005-2021/22	Communications	Number of Annual Reports documents printed	Printing of Annual Reports documents	200 Annual Report documents printed	300 Annual Report documents printed	No Target	None	No Target	None	R200,000	R 0	Order, Advert, Delivery Note
MM-006-2021/22	Communications	Percentage of municipal activities and notices publicised and marketed.	Marketing, Publicity and Advertising	100%	100%	100%	100%	None	None	400 000	R 77 050	Order, Invoice, Copy of Advert
MM-007-2021/22	Communications	Percentage of Events management Equipment procured	Procurement of Events Management Equipment	100	100	100	0	No Equipment requested during the quarter	None	R200,000	0	Advert, Order and delivery note
MM-008-2021/22	Special Focus \ 	Number of youth support programmes coordinated	Coordination of Youth Support Programmes	2	2	No Target	None	No Target	None	132 175	0	Attendance register, Invitation Report Concept document

Key performance area				GOOD GOVERNANCE AND PUBLIC PARTICIPATION (KPA 5)								
Year				2021/2022								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				- Deepen democracy through a refined ward committee model - Administrative and financial capability								
Key Organizational Strategic Objective				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter target	Quarter actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
MM-009-2021/22	Special Focus	Number of women and children programmes coordinated	Coordination of Women and Children programmes	0	3	1	1	None	None	233 963	63 346	Attendance register, Invitation Report Concept document
MM-010-2021/22	Special Focus	Number of disability programmes coordinated	Coordination of Support programmes for People living with Disabilities	3	3	1	2	None	None	55 054	0	Attendance register, Invitation, Report Concept document
MM-011-2021/22	Special Focus	Number of older persons programmes coordinated	Coordination of Older persons Support programmes	0	0	1	1	None	None	70 000	0	Attendance register, Invitation Report Concept document
MM-012-2021/22	Special Focus	Number of Local AIDs Council meetings coordinated	Coordination of Local Aids Council meetings	2	4	1	1	None	None	177 408	0	Attendance register, Minutes
MMOP-001-2021/22	AG Action Plan	Percentage of internal audit queries addressed	Implementation of Internal Audit action plan	83	100	25	0	No findings raised	None	Opex	Opex	Updated AG Audit action plan

Key performance area				GOOD GOVERNANCE AND PUBLIC PARTICIPATION (KPA 5)								
Year				2021/2022								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				<ul style="list-style-type: none"> - Deepen democracy through a refined ward committee model - Administrative and financial capability 								
Key Organizational Strategic Objective				<ul style="list-style-type: none"> To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability 								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter target	Quarter actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
MMOP - 002-2021/22	Audit Action Plan	Percentage of audit queries addressed	Implementation of AG Audit action plan	100	100	No target	0	No findings raised	None	Opex	Opex	Updated AG Audit Action Plan
MMOP-003-2021/22	Risk Management	Percentage of risk register implemented	Implementation of Risk register	100	100	100	50	Awaiting Public participation for By-laws	2 nd quarter	Municipal Wide	Opex	Updated Strategic risk register
MMOP-004-2021/22	Council Resolutions	Percentage of Council resolutions implemented	Implementation of Council resolutions	100	100	100	100	None	None	Opex	Opex	Updated Council resolution register
MMOP-0005-2021/22	Audit Committee Resolutions	Percentage of Audit Committee resolutions implemented	Implementation of Audit Committee resolutions	57	100	100	38	06 out of 16 resolutions implemented	2 nd quarter	Opex	Opex	Updated Audit Committee resolution register

6.5 CORPORATE SERVICES

Key performance area				MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT (KPA 6)								
Year				2021/2022								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				Administrative and financial capacity								
Key Organizational Strategic Objective				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter target	Quarter actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
CORP-001 2021/22	Administration	Number of municipal buildings deployed with security personnel	Provision of security services	Provision of 24/7 security services in 08 municipal buildings	Provision of 24/7 security services in 17 municipal buildings	Provision of 24/7 security services in 17 municipal buildings	Achieved	None	None	9 500 000.00	R2 182,045.27	Monthly invoices, monthly reports
CORP-02 2021/22	Administration	Percentage of required office furniture items procured	Procurement of office furniture	100	100	100	100	None	None	300 000	0	Approved Specification, Appointment Letter, Delivery Note Furniture request memo
CORP-003- 2021/22	Administration	Number of Municipal vehicles procured	Procurement of Municipal vehicles	New indicator	2x municipal vehicles procured	Development of Specification	Achieved			1 500 000	0	Approved Specification, Appointment Letter, Delivery Note
CORP-004- 2021/22	Human Resource Management	Number of Councillor training	Training of Councillors	5X Councillor training	4X Councillor training	No Target	0	No target	None	440 536	0	Training Report, Attendance Register

Key performance area				MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT (KPA 6)								
Year				2021/2022								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				Administrative and financial capacity								
Key Organizational Strategic Objective				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter target	Quarter actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
		programmes coordinated		programmes coordinated	programmes coordinated							
CORP-005-2021/22	Human Resource Management	Number of Employees training programmes coordinated	Training of Employees	5	5	1	1	none	none	500 000	0	Copy of spec and advert Appointment letter, Invoice Service and Maintenance Report
CORP-006-2021/22	Administration	Number of fire extinguishers serviced and maintained	Service and maintain the fire extinguishers	23	30	Development of specification and advert Appointment of service provider	0	No Target	None	50 000	0	Purchasing order
CORP-007-2021/22	Council Support	Number of ward committee members trained	Training of ward committee members	New indicator	Training of 160 ward committee members	0	None	No Target	None	500 000	0	Appointment letter, Advert, Specification, Training report

Key performance area				MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT (KPA 6)								
Year				2021/2022								
Period				Quarter 1								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				Administrative and financial capacity								
Key Organizational Strategic Objective				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter target	Quarter actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
CORPO P-001 2021/22	Audit Action Plan	Percentage of internal audit queries addressed	Implementation of Internal Audit action plan	100	100	100	100	None	None	Opex	Opex	Updated Internal audit action plan
CORPO P-002-2021/22	Audit Action Plan	Percentage of AG audit queries addressed	Implementation of AG Audit action plan	92	100	No target	None	No Target	None	Opex	Opex	Updated AG Action Plan
CORPO P-003 2021/22	Risk Management	Percentage of risk register	Percentage of risk register implemented	100	100	100	50	Job evaluation not complete	2nd Quarter	Opex	Opex	Risk register
CORPO P-004 2021/22	Council Resolutions	Percentage of Council resolutions implemented	Implementation of Council resolutions	100	100	100	100	None	None	Opex	Opex	Updated Council Resolution register
CORPO P-005 2021/22	Audit Committee	Percentage of Audit committee	Implementation of audit committee resolutions	100	100	100	0	No resolutions taken	None	Opex	Opex	Updated Audit Committee resolution register

Declaration:

The Municipal Manager of Molemole Municipality hereby submit the 1st Quarter 2021/22 SDBIP Performance report as required by section 52d of the Municipal Finance Management Act, 2003 (Act 56 of 2003).



Mr. M L MOSENA
MUNICIPAL MANAGER

28 – October -2021

DATE